

Course Overview

The aim of the Level 3 Diploma in Skills for Business is to provide students with an in-depth knowledge and understanding of the business setting. The course units are designed to ensure that learners gain the core skills needed by employers in business settings. The NCFE Level 3 Diploma in Skills for Business will focus on understanding the business environment, offer in-depth study of technical skills for business, and generally provide opportunities to acquire technical and practical skills.

Eligibility Criteria

For entry into this course, students must meet the following criteria:

- NCFE Level 3 Diploma can be offered to students aged 16 and above. BSLM does not specify learning requirements for this qualification. However, students may find it useful if they have already achieved a Level 2 qualification.
- We ensure that students admitted to the program have the capability to undertake the assessment and meet learning criteria.
- We ensure that learners are enrolled with integrity onto the right qualification that will meet their needs, facilitate and enable achievement, and provide learning progression.
- This course is offered in English.

English language requirement

Learners are expected to have English language proficiency of CEFR Level B2, this can be met in any one the following ways:

1. Being a native English language speaker
2. Having achieved IELTS 5.5 or equivalent
3. Having done your last two years of schooling in English
4. Passing our online English language test

Duration and Delivery

This course is designed to be completed over one-year of full-time study. However, we provide flexible time duration in delivery to accommodate for distance and part-time learning. The qualification is delivered through our Virtual Learning Environment (VLE).

Assessment & Verification

All units within this course are internally verified by our assessors and externally verified by NCFE. This course is criterion-referenced, based on specific learning outcomes. Each unit is graded using the following structure; Not Yet Achieved, Pass, Merit, and Distinction.

Progression

Successful completion of this course enables the learners to get direct entry into Level 3 & 4 Diplomas in Customer Service, Management, and a foundation degree in any business-related discipline. As this Diploma is regulated and approved by Ofqual (Office of the Qualifications and Examinations Regulations), learners will get the opportunity to progress to a higher level of studies at UK Universities or HE colleges. Completion will also give learners UCAS points, depending on your grade. Learners get: 24 for a pass, 48 for a merit, 72 for a distinction, and 84 for a distinction*.

Course Includes

- ✔ 360 Guided Learning Hours
- ✔ 600 Total Quality Time
- ✔ 6 Units
- ✔ 35 Learning Outcomes
- ✔ 35 Quizzes
- ✔ 6 Assignments
- ✔ 60 Credits

Course Fee **£490**

Enroll Now

Awarding Body Fee **£139**

Payable by the learner to the awarding organisation within 14 days of starting the course

Qualification Structure

Choose Any Six

- ✔ Business culture and responsibilities
- ✔ Deliver customer service in a business environment
- ✔ Produce documents in a business environment
- ✔ Solve problems in a business environment
- ✔ Work with others in a business environment
- ✔ Communicate in a business environment
- ✔ Contribute to running a project
- ✔ Innovation in a business environment
- ✔ Manage and improve own performance in a business environment
- ✔ Respond to change in a business environment

