

# OTHM Level 4 Diploma in Accounting and Business (RQF)

## Overview

Finance and Accounting are considered by many to be at the heart of business operations. From finance to the manufacturing industry, from micro-business to the global conglomerates, the ability to manage, account, and plan for finances are still considered the key driver of growth and ultimate measure of business success. The goal of the OTHM Level 4 Diploma in Accounting and Business is to provide students with a core understanding of business and accounting in a wider business context, and encourage practical experience with cash flow and budget maintenance, industry-focused skills to manage finances, as well as a solid understanding of business growth.

## Duration and Delivery

The qualification is designed to be completed over one academic year of full-time study. However, we accommodate for completely flexible delivery, so that students can schedule their learning around other commitments such as work or family. The qualification is delivered online through our Virtual Learning Environment.

## Assessment and Verification

All units within this course are internally verified by our assessors and externally verified by OTHM. This course is criterion-referenced, based on specific learning outcomes. To achieve a "PASS" for a unit, a student must complete the learning outcomes to meet the assessment criteria set by OTHM.

## Equivalences

This qualification presents practical skills, knowledge, competences, and capabilities that are comparable in academic terms as being equivalent to Year 1 of a three-year UK Bachelor's degree or to a Higher National Certificate (HNC).

## Eligibility Criteria

For entry into this course, students must meet the following criteria:

- The student should have a relevant GCE/GCSE or NQF/QCF/RFQ Level 3 Diploma/Award or equivalent qualification
- The student must be 18 or older at the time of enrollment
- Students over 21 years are also advised to have management experience

## Progression

This course enables learners to get direct entry into OTHM Level 5 Diplomas, including the **Level 5 Diploma in Accounting and Business Studies**. As this Diploma is regulated and approved by Ofqual (Office of the Qualifications and Examinations Regulations), Learners can also get direct entry into year 2 of a three-year UK Bachelor's degree programmes at the University of Portsmouth.

480	Guided Learning Hours
1200	Total Quality Time
6	Units
120	Credits

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**Awarding Body Fee** **£250**

Payable by the learner to the awarding organisation within 14 days of starting the course

## Unit Structure

- ✓ Academic Writing and Research Skills
- ✓ Business and the Economic Environment
- ✓ Principles of Financial Accounting
- ✓ Quantitative Methods in a Business Context
- ✓ Management Accounting
- ✓ Leading and Managing Teams